

22 JUL 1982

MEMORANDUM FOR THE RECORD

SUBJECT: Meeting GSA/CIA Concerning 2430 E Street Complex

[Redacted]

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1. On 14 July 1982 a meeting was held at 2430 E Street, South Building to discuss operating maintenance and custodial services being provided to the Office of Technical Services

[Redacted]

Those in attendance were:

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Dan King, D/L

[Redacted]

[Redacted]

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John Alderson, GSA
Ted Leininger, GSA
Stanley Langfeld, GSA
Sonny Cook, GSA

2. Prior to the start of the meeting a tour of Central, South and East Buildings was conducted. Several problem areas were shown including non-operating air conditioners, poorly maintained bathrooms, broken toilet seats, water leaks in the ceiling and water leaks from under buildings seeping into the parking lot.

3. After a brief introduction by [Redacted] discussion began on inadequate custodial service; inadequate and/or lack of a preventive maintenance program and the need to upgrade or replace building utility systems. The GSA representatives in attendance agreed that problems existed and still held to the position that it was their responsibility to ensure the problems were solved. Towards this end Mr. Alderson said that areas of concern should be identified as major and minor. Minor problems were to be handled by the State Building Manager and major problems would be reviewed by Central Office for accelerated funding. A meeting was set up with Mr. Sonny Cook, State Building Manager and representatives of Logistics Services Division and Office of Technical Services on 27 June 1982 to discuss the minor work requirements. Some time during the week of 2 August 1982 Mr. Alderson and Mr. Leininger will report back to CIA on the major funding items.

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