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MEMORANDUM FOR: Deputy Director Intelligence Community Staff

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Director of Training and Education

SUBJECT:

FROM:

Midcareer Course Address

1. We want to thank you for accepting our invitation to address the Midcareer Course on Tuesday, 18 June, from 1030 to 1120. Your previous presentation was well received and, therefore, we would like you to continue with the same approach.

2. The Midcareer Course consists of 26 middle-level professional intelligence officers from all parts of the Agency. They have varied educational and experience backgrounds and most of them have been with the Agency for about 12 years.

3. Your presentation will be given in Room 916, Chamber of Commerce Building, 4600 North Fairfax Drive. Arlington, Virginia. A few days before your talk, our training assistant, will contact your office to confirm the session and make parking arrangements. Should you have any questions, please contact the course director. or

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