

OIE 86-5030
22 August 1986

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MEMORANDUM FOR:

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FROM:

Director of Training and Education

SUBJECT:

Parking in the Ballston Area for Employees of the Chamber
of Commerce Building

1. It is requested that 100 parking spaces be leased for one year in the Ballston area for employees of the Chamber of Commerce Building at approximately \$40 per month per space.

2. I certify that the 100 additional parking spaces are necessary so as to not significantly impair the operating efficiency of the Agency and that they will assist in the recruitment and retention of employees of the Chamber of Commerce Building.

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