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# INTERAGENCY ADVISORY GROUP

UNITED STATES CIVIL SERVICE COMMISSION  
OFFICE OF THE EXECUTIVE DIRECTOR  
WASHINGTON, D.C. 20415

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November 16, 1977

TO: Directors of Personnel

FROM: Raymond Jacobson  
Executive Director *Raymond Jacobson*

SUBJECT: President's Commission on Personnel Interchange:  
The Executive Interchange Program

Attached is material descriptive of the President's Executive Interchange Program. As you may know, the Administration is placing great emphasis on this program for the purpose of improving the management capabilities of the Executive Branch. Both the use of executives on loan from industry and by the placement of Federal career executives in the private sector, the President's Executive Interchange Program provides a means whereby management skills can be exchanged and techniques improved. Our hope is that you will cooperate fully with the President's Commission on Personnel Interchange in implementing their request to secure qualified nominees and for the development of host positions within your agency for the employment of Interchange Executives from the private sector next fall. Nominees are sought from your agency within Washington and from within your Regional Offices.

All that you can do to facilitate the efforts of the President's Commission on Personnel Interchange will be deeply appreciated.

Attachment

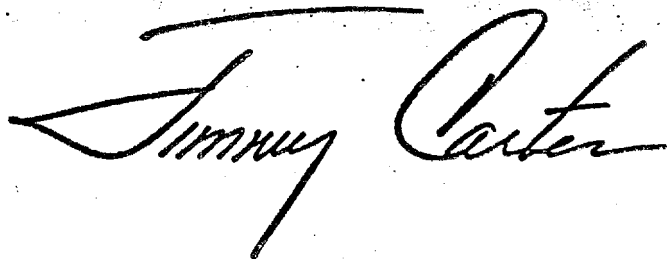
WASHINGTON

MEMORANDUM FOR THE HEADS OF  
EXECUTIVE DEPARTMENTS AND AGENCIES

To improve understanding between the Federal government and the private sector, I ask for your support of the President's Executive Interchange Program. It is designed to give executives from the Federal government and the private sector the opportunity of working in responsible positions in the opposite sector for a one-year period. Only those with a record of significant managerial accomplishments and potential for advancement to senior positions are chosen to participate.

This exchange of talent and expertise can help us use our human resources in the most effective way. This Program has my complete endorsement, and I urge all Federal Departments and Agencies to support it in two ways: by seeking out nominees from the career employees of your department for assignment in the private sector, and by accepting on assignment an appropriate executive from outside government.

The Executive Director of the President's Commission on Personnel Interchange, which administers the Program, will contact your office to follow up on this request.

A handwritten signature in cursive script, reading "Jimmy Carter". The signature is written in dark ink and is positioned in the lower right quadrant of the page.