

Declassified in Part - Sanitized Copy Approved for Release 2011/11/15 : CIA-RDP89G00643R000900090020-7

TRANSMITTAL SLIP		DATE 23 Mar 87	
TO:			
ROOM NO.		BUILDING	
REMARKS:			
EXA/DDA		23 MAR 1987	
DDA		23 MAR 1987	
DDA/Registry			
<i>Turn - Determine from OL if there is any reason? we shouldn't do this</i>			
FROM:			
ROOM NO.		BUILDING	
		EXTENSION	

STAT

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TRANSFERRAL SLIP		DATE
TO: <i>DDA.</i>		
ROOM NO. <i>7010</i>	BUILDING <i>2/2</i>	
REMARKS:		
FROM: <i>PCS / CSS</i>		
ROOM NO. <i>2017</i>	BUILDING <i>2/2</i>	EXTENSION

~~CONFIDENTIAL~~

87-0378

11 MAR 1987

MEMORANDUM FOR: Deputy Director for Operations

THROUGH: Chief, Evaluation and Plans Staff

25X1 FROM:
Chief, Policy and Coordination Staff

SUBJECT: Space Reconfiguration and Renovations

25X1 1. Approval is requested to proceed with reconfiguration and renovations of approximately 1500 square feet of space in the room of the Headquarters building. The purpose is to improve the work space occupied by the Science and Technology Group of the Policy and Coordination Staff (STG/PCS). The current layout of the area is totally inadequate and must be redesigned to better utilize the space, relieve serious overcrowding, safety and air flow problems, and make room for an additional position with adequate security measures. The renovation will open up the area to better accommodate all personnel and permit the addition of the new position. As indicated, the open space concept will be utilized, thus permitting use by any future occupant.

2. A reconfiguration plan has been drawn up by OL/FMD and the estimated cost of the renovation is approximately \$6000. This requirement has been under consideration for some time and is desperately needed to relieve the conditions stated above. New carpeting, painting, electrical, and an additional work area would greatly enhance the working conditions of the Science and Technology Group.

3. Your support pertaining to these budgetary matters for this renovation and reconfiguration is greatly appreciated.

~~CONFIDENTIAL~~


45-17

CONFIDENTIAL

SUBJECT: Space Reconfiguration and Renovations

25X1

CONCUR:



Chief, Evaluation and Plans Staff

13 MAR 1987

Date

ILLEGIB

APPROVED:



Deputy Director for Operations

13 MAR 1987

Date

25X1

APPROVED:


Deputy Director for Administration

25 MAR 1987

Date

CONFIDENTIAL

SUBJECT: Space Reconfiguration and Renovations

25X1
ORIG: C/PCS ajm (10 March 87)

Distribution:

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