

PROCUREMENT MANAGEMENT STAFF, OL  
WEEKLY REPORT  
Week Ending 12 January 1988

1. Status of Tasks Assigned by Senior Management:

a. On 5 January, the Chief, Procurement Management Staff (OL/PMS) was contacted by [redacted] of the Executive Director's staff. He questioned why the proposed contracts for two annuitants [redacted] would need to go beyond 30 September 1988. Information was provided to [redacted] resolving his question. He indicated he would support the Office of Logistics' request without any changes.

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25X1  
25X1  
25X1

NO

Bull.  
REPT  
NEXT  
WEEK  
DETAIL

b. On 11 January, the Chief, PMS/OL met with Edward A. Brown, Director, Contracts Management, CONTEL Applied Systems Division, as a followup to Contel's status on Procurement Note (PN) 85 and recent litigation which, in part, involves Agency employee activities. The details of this meeting were provided to the Procurement Executive. [redacted]

25X1

c. Two representatives of the Inspector General's staff met again with the Chief, PMS/OL in a followup effort to complete their audit of the Agency's procurement system. [redacted]

25X1

NO

2. Major Events That Have Occurred During the Preceding Week:

a. Procurement Note Status:

(1) [redacted] reported that PN 197, clarifying the purpose of certificates of appointments for contracting officers, has been drafted and circulated for review and comment. [redacted]

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NO

(2) In preparation for promulgation as PN 196, OL/PMS has circulated a draft version, regarding an informal bid/solicitation protest procedure, for review and comment by procurement elements. [redacted]

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NO

b. Review of Federal Acquisition Circulars (FAC):

[redacted] reported that FACs 84-26 and 84-29 have been reviewed for Agency compliance, applicability, and possible changes to the CIA Contracting Manual. [redacted]

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25X1

NO

SUBJECT: OL/PMS Weekly Report for the Period Ending 12 January 1988

c. Government-Furnished Property (GFP) Annual Report:

OL/PMS received additional GFP information from the Office of Communications Contract Branch which will amend the subject annual report

NO

d. Agency Contract Review Board (ACRB) Activities:

(1) Eight dockets, with a total dollar value of \$10.4 million, were reviewed by the Board in a regularly scheduled session on 5 January. Seven of these cases were recommended for approval by the Director of Logistics (D/L). [redacted]

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25X1 NO

[redacted]

e. CONIF Activity:

(1) CONIF input 166 contracts and 90 amendments into its system during the past week. [redacted]

25X1 NO

f. Training:

(1) [redacted] reported that, during this reporting period, 12 procurement personnel attended the Research and Development Contracting course sponsored by Management Concepts, Inc., in Vienna. [redacted]

25X1

NO

25X1

(2) [redacted] is attending a 3-week course as part of his fulfillment of the Career Training Program. [redacted]

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25X1

3. Upcoming Events:

A meeting of the Contract Team Local Area Network Working Group is scheduled for 14 January. [redacted]

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NO

4. Management Activities and Concerns:

OL/PMS will continue to keep senior management apprised of significant management activities and concerns as appropriate.

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NO

[redacted]

C O N F I D E N T I A L