

SECRET
(When Filled In)

RAO

RECORDS RETIREMENT REQUEST				ASSIGNED BY RECORDS CENTER	
Submit original and 4 copies to Records Center. Two copies will be returned to the originating office. Additional copies may be prepared as indicated by your RAO.				JOB NO. 73-B-501	
				For Reference Service on Records Transferred to Storage Complete Form 490 and Refer to Above Job Number.	
PART I (TO BE COMPLETED BY THE RECORDS CUSTODIAN)					
TO: CHIEF, ARCHIVES AND RECORDS CENTER		FROM: (Office) DDS&T		DIVISION OSA	
		BRANCH FINANCE		SECTION	
APPLICATION IS MADE FOR RETIREMENT OF THE RECORDS DESCRIBED BELOW					
DESCRIPTION OF FILE SERIES (Use description in Records Control Schedule and inclusive dates.) IF NECESSARY TO LIST RECORDS, USE FORM NO. 140a, RECORDS SHELF LIST (Check appropriate box below.)					
<p>THESE FILES CONSIST OF STATION VOUCHERS, RECEIPTS, SCHEDULES AND OTHER SUPPORTING DATA APPLICABLE TO FINANCIAL ACCOUNTINGS .</p>					
<input type="checkbox"/> SHELF LIST ATTACHED			<input type="checkbox"/> SHELF LIST INCLUDED IN TRANSFER		
CLASSIFICATION OF RECORDS TS-B			FILE EQUIPMENT OCCUPIED BY RECORDS <input type="checkbox"/> LETTER <input type="checkbox"/> OTHER (Specify) <input type="checkbox"/> LEGAL <input checked="" type="checkbox"/> NUMBER OF DRAWERS		
APPROXIMATE REFERENCE ACTIVITY PER MONTH					
LOCATION OF RECORDS					
BUILDING	ROOM	EXTENSION	DATE	SIGNATURE OF RECORDS CUSTODIAN	
1D-08	1D-08		8 FEB 73		
PART II (TO BE COMPLETED BY THE RECORDS ADMINISTRATION OFFICER)					
TYPE OF MATERIAL					
<input type="checkbox"/> RECORD			<input checked="" type="checkbox"/> NON-RECORD		
RESTRICTIONS ON USE OF RECORDS (If no restrictions write "None")					
TO BE OPENED BY RECORDS CENTER AND OSA PERSONNEL ONLY					
DISPOSITION AUTHORIZATION					
CITE SCHEDULE OR AUTHORITY				SCHEDULED DESTRUCTION DATE	
93-67-3 ITEM 4e				PERMANENT	
BUILDING	ROOM	EXTENSION	DATE		
	1D-08 TX		8 FEB 73		

25X1

25X1

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PART III (TO BE COMPLETED BY THE RECORDS CENTER)

REFERENCE ACTIVITY

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL

STORAGE LOCATION

JOB NO.	AREA	ROW	SPACE
73-B-501			

DISPOSAL ACTIVITY

OFFICE	DIVISION	BRANCH	SECTION	DISPOSAL DATE
73-B-501 DDS&T	OSA			PERM

AUTHORITY FOR DISPOSAL

SCHEDULE NO. (or List)	PAGE	ITEM
		4E

REMARKS

RECEIPT PROCESSING

CUBIC FEET	NO. OF CONTAINERS	TYPE OF CONTAINERS	DATE REC
1	1	RC	14 Febru

SECRET

RECORDS SHELF LIST			2/6/73	JOB NO. 73-B-501
<i>NOTE: Prepare in Triplicate and submit original and one to Records Center</i>				TOTAL NO. OF CONTAINERS 1
OFFICE DDS&T	DIVISION OEL Thru OSA	BRANCH B&FD	SECTION	
CONTAINER NO.	DESCRIPTION AND DATES			
Item 4e Box 1	<div style="border: 1px solid black; display: inline-block; width: 80px; height: 20px; vertical-align: middle;"></div> VOUCHERS			25X1
<p style="text-align: center;">Voucher No. 552-72, 1 Nov. 1972 thru Voucher No. 1130, Feb. 1972.</p> <p style="text-align: center;">Voucher No. 742-72, Nov. 1971 - Feb. 1972</p>				