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REMARKS:

FROM:

Chief, IPC Staff

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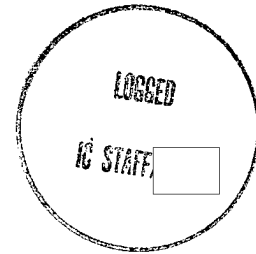
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DIRECTOR OF CENTRAL INTELLIGENCE  
Intelligence Producers Council  
Washington, D.C. 20505



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IPC/7530/88  
5 August 1988

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MEMORANDUM FOR: Director, Intelligence Community Staff  
Chairman, Intelligence Producers Council

FROM: [REDACTED]  
Chief, Intelligence Producers Council Staff

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SUBJECT: IPC Staff Monthly Report--July 1988

Summary

1. During the month, we implemented new procedures to improve the NITs and COFIR update process by establishing a NITs working group and convening a COFIR Users Group. The meetings of both groups proved to be very beneficial in providing coordinated views and opportunities for all participants to discuss ways to improve both documents. We expect to keep both groups actively involved in the update process of the NITs and COFIR.

2. During the month, the IPC Staff also focused on the following projects and activities:

- COFIR Users Conference.
- NITs of Current Interest.
- IPC August Meeting.
- Intelligence Consumers Survey.
- Compendium of Interagency Coordinating Mechanisms.
- External Research Contracts Program.
- [REDACTED]
- Production Enhancement Initiative (PEI) Program.
- Consumers Guide.
- Administrative. [REDACTED]

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Compendium of Future Information Requirements (COFIR) Users Conference

3. Representatives from the producer/consumer community, DCI Production and Collection committees, and the program offices attended the first COFIR Users Conference on 26 July 1988 [REDACTED]. Conference attendees expressed appreciation for the opportunity to discuss issues relating not only to the COFIR but to the requirements process as well. Many good recommendations were made regarding ways to improve the COFIR. Among them were the need to standardize the COFIR structure and to establish a configuration control system. Since the COFIR serves as the authoritative statement of long-term intelligence requirements, the group expressed strong interest in improving the COFIR, with the IPC Staff providing the guidance and leadership for improvement. In addition, everyone acknowledged the importance of having the producers/consumers and collection committees work more closely in translating the intelligence needs into more specific requirements. [REDACTED]

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4. A COFIR Working Group meeting will be held at the end of August or early September to address the issues and to determine how best to implement the recommendations that evolved from the COFIR Users Conference. [REDACTED]

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National Intelligence Topics (NITs) of Current Interest

5. The first meeting of the NITs Working Group on 14 July was a success. The members of the group included representatives from the NSC, State Department, Commerce, Treasury, DOD, and JCS. Only DOE was unable to send a representative. The working group approach in coordinating the NITs proved to be much more effective and efficient than in past years when coordination was accomplished by ad hoc negotiation. The group agreed to drop several items they concluded were of marginal interest. They also discussed sponsorship of some of the NIT topics, shared their organization's chief concerns and interests, and expressed appreciation for the establishment of a forum for working with the NITs in the early stage of development. [REDACTED]

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6. In addition to coordination, the meeting provided the opportunity to discuss the NITs process for next year. There was a consensus that we need to better educate the Community on the use of the NITs, especially next year when we will be dealing with a new set of policymakers. We view this first meeting of the working group as a significant step towards improving communications between the consumer and intelligence producer communities. In addition, we are hopeful that a more active role by this group will result in more effective guidance to the intelligence production community. [REDACTED]

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IPC August Meeting

7. The next IPC meeting is scheduled for 23 August at [ ]

[ ] The primary agenda items will be:

- Staff briefing on enhancing the NITs process.
- Status Report on [ ] --a PEI-Funded Program.
- Preliminary Status Report on the Consumer Survey. [ ]

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An official notice and agenda will follow.

Intelligence Consumers Survey

8. The survey questionnaires have been distributed to more than 300 senior policy makers in the Reagan Administration, and nearly one-third have responded to date. The results are being coded for computer processing under the direction of psychologists in the Office of Medical Services. [ ]

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9. Preliminary results show that the top-level consumers of the Intelligence Community's products are generally satisfied with what they are receiving. However, they are expressing interest in more reporting on terrorism, narcotics, and weapons intelligence. Many consumers also find less utility in intelligence products that relate to policy options, but do prefer a balanced interpretation of facts rather than mere facts alone. As for ways of communicating their needs to the Intelligence Community, our consumers prefer periodic visits by intelligence officers and periodic consumer surveys like the one now in progress. [ ]

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10. In the meantime, the survey working group has developed guidelines for conducting the follow-on interviews. These interviews must be completed by 15 October, and the final report will be in the hands of the DCI some time in December. [ ]

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Compendium of Interagency Coordinating Mechanisms

11. As mentioned in the last monthly report, this document was last published in 1985. As a result, the changes are extensive. The document was sent out for a second review to ensure that the changes were accurate and complete. This review has been completed and the document is being prepared for hard copy publication in September. [ ]

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External Research Contracts Program

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12. The data call for a zero-base review of this Program was disseminated on 11 July. The data call issued updated procedures for managing the program and explained the expanded format for submission. Upon receipt of the Community update materials, the Staff will produce the 3rd quarter External Research Contracts Report using the new data and format. [ ]

13. The staff is planning to restructure the automated external research contracts data base in a way that will permit more analysis of the data, identify duplications, and provide custom printouts. Once completed, reports will be available to the production community in hard-copy or disk form. [ ]

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Production Enhancement Initiative (PEI) Program

15. The FY 1989 PEI cycle, initiated with a data call on 30 June 1988, has generated a considerable amount of Community interest. The Staff has received numerous requests for additional information and we are expecting a significant number of submissions by the 12 August 1988 due date. We have requested that each sponsor indicate the intelligence issues of Community concern that the proposal will be addressing. These data will ensure that approved PEIs are relevant to intelligence requirements and can help redress gaps in intelligence information. [ ]

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Consumers Guide

16. In its dealings with the producer and consumer communities, the IPC Staff has recognized the need for a primer to promote a better understanding of the Intelligence Community and its products. The Staff has concluded that a document entitled "A Consumers Guide to the Intelligence Community and its Products," originally prepared for the Carter Administration in 1977, could serve as a model. After coordinating with the Chairman of the IPC and the DDI, the Staff has undertaken the task to develop a new edition--one that will have a greater Community orientation than did its predecessor. This new guide may also serve as a tutorial for the transition team next fall. [ ]

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Administrative

17. During the month, [ ] from FBIS joined the Staff for a one-year rotational assignment. [ ]

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