

~~SECRET~~

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Unfunded Request - Scattergood-Thorne



FROM:

EXTENSION

NO

OL 10172-87

John M. Ray  
Director of Logistics

DATE

17 July 1987

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

		DATE		OFFICER'S INITIALS	COMMENTS
		RECEIVED	FORWARDED		
1.	DDA 7D24 Hqs	17 JUL 1987	30 July 87	WSD	<p>2 to 7 &amp; 8: John, Will send you an Advice of Assignment for \$400K... on 8/3.</p> <p>DDA concurs in \$800K request for 0ed Ltgs Bldg Utility Upgrade... Will do memo from this and for Compti Approval... Will come from the \$745K you have "frozen" in OL by the DDA. Will let you know when approved.</p>
2.	DDA/MS		7/31	YR	
3.					
4.					
5.					
6.					
7.	D/L				
8.	OL/R&F				
9.					
10.					
11.					
12.					
13.					
14.					
15.					

UNCLASSIFIED when detached from SECRET attachment.

~~SECRET~~

## ROUTING AND TRANSMITTAL SLIP

Date

(Name, office symbol, room number,  
building, Agency/Post)

Initials

Date

1. *A/DDA* *17 July* *17 JUL 1987*
2. *DDA* *17 JUL 1987* *17 JUL 1987*
3. *DA/MS* *17 JUL 1987*
4. *Agree:* *1-2 over to you*
5. *10A*

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

*1-2: I think you both will agree that there are necessary items which must be funded. I offer them now for your possible use in the forthcoming Combrath's mtg.*

DO NOT use this form as a RECORD  
clearances, and

FROM: (Name, org. symbol, Agency/Post)

posals,

ldg.

Phone No.

5041-102

☆ U.S. GPO: 1986-491-247/40012

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.200

17 JUL 1987

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray  
Director of Logistics

SUBJECT: Unfunded Request - Scattergood-Thorne

1. The Scattergood-Thorne property, 37 acres adjacent to the existing Headquarters Compound, has been added to the Agency's property holding. In order to provide a secure perimeter to the existing facility, a new fence must be installed around the property. An estimate of \$90,000 is required to satisfy this request.

2. Upon close inspection of the grounds, it is immediately apparent that little or no maintenance work has been performed in recent years. Fields must be trimmed back (and continually mowed, from here on out), tree branches should be pruned, and a significant amount of shrubbery needs care. Aside from the general ground work, a significant amount of debris has been left which must be removed. An estimate of \$40,000 is required to clean up and maintain this property.

3. The building structures (seven on the property) have similarly received little or no maintenance. In order to protect the interior of the facilities, work should commence immediately on roofing, window and gutter replacement, and paint/trim work. In addition, an initial amount of upgrade work is required for both plumbing and electrical systems. Cost estimates for this segment are \$270,000.

4. Based on an immediate need for a secure perimeter and maintenance and rehabilitation work for the Scattergood-Thorne grounds and structure, it is requested that \$400,000 be provided as an unfunded requirement.

APPROVED:

John M. Ray

Deputy Director for Administration

Date

30 July 87

S E C R E T

OL 10172-87

25X1

25X1

25X1  
25X1

SUBJECT: Unfunded Request - Scattergood-Thorne

OL/FMD,  (17 July 87)

25X1

Distribution:

- Orig - To be returned OL/FMD (Official)
- 2 - DDA
- 1 - OL Files
- 1 - OL/B&F Files
- 1 - OL/FMD Chrono