

CIA-RDP91M01043R001400020022-2

TRANSMITTAL SLIP		DATE	
TO: ICS Registry			
ROOM NO.	BUILDING		
REMARKS:			
FROM: IIC Staff			
ROOM NO.	BUILDING	EXTENSION	

**FORM NO. 36-8** **REPLACES FORM 36-8**

(47)

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CMTE 24-SR

DIRECTOR OF CENTRAL INTELLIGENCE  
**Intelligence Producers Council**  
 Washington, D.C. 20505

10 MAY 1989

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IPC 1977/89  
 5 May 1989

MEMORANDUM FOR: Members, Intelligence Producers Council

FROM:

[redacted]  
 Chief, Intelligence Producers Council Staff

SUBJECT: Developing Standard Criteria for Reporting  
 Community Production of Intelligence

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1. In the interest of ensuring more uniform standards in reporting the Community's production of noncurrent, substantive intelligence, I am convening a short-term working group composed of representatives from the IPC member agencies (This would ideally include the officers who currently accumulate and report their organization's production data to the IPC Staff). The working group will meet on Wednesday, 31 May 1989 in [redacted] at 10 A.M. [redacted] of the IPC Staff will chair the meeting. [redacted]

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2. Up to now, the criteria for reporting finished production have differed with each agency. Some IPC members feel that some types of Community production that should be counted are not now represented in the production reporting; others believe that some items are included that should not be. The working group's task will be, among other things, to establish common standards and promote consistency in reporting. [redacted]

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3. We ask that each IPC member whose organization supplies the IPC Staff with production data identify the appropriate action officer to serve on the working group. We further request that you task your representative to prepare a recommendation on production reporting criteria and provide an annotated list of each type of product they wish to nominate for inclusion. We would like to receive this package by 19 May. Then, to expedite consensus at the meeting, the Staff, drawing upon the inputs, will formulate a strawman set of guidelines for discussion at the working group session. IPC members will subsequently have the opportunity to review and approve the criteria developed by the working group prior to implementation. [redacted]

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4. Please call [redacted] if you need further assistance in this matter. Clearances [redacted] for attendance at the 31 May meeting should be sent to [redacted]

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**SUBJECT: Developing Standard Criteria for Reporting Community Production of Intelligence**

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- 71 - BGen James D. Beans, USMC - USMC IPC Member
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- 91 - Maj Gen C. Norman Wood, USAF - AF IPC Member
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- 111 - [ ] DIA - Alternate
- 121 - Dean Howells/State - Alternate
- 131 - J.J. Guenther/USMC - Alternate
- 141 - BGEN Paul E. Menoher, USA/AIA - Alternate
- 151 - Col. Evan H. Parrott, USAF - Alternate
- 161 - VChmn/NIC - Alternate
- 171 - Richard Haver/Navy - Alternate
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IPC [ ] (4 May 89)

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