

~~ADMINISTRATIVE INTERNAL USE ONLY~~

DDA 89-3007

2 JAN 1990

MEMORANDUM FOR: Director of Communications
Director of Financial Management
Director of Information Technology
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training and Education

FROM: R. M. Huffstutler
Deputy Director for Administration

SUBJECT: Overtime Expenditures through November 1989

1. Attached for your review are overtime statistics compiled through November 1989 reflecting overtime expenditures for DA Offices. You should note that while November figures reflect a slight decrease in expenditures as compared to October, none of our Offices is yet within the levels established as Fiscal Year 90 goals.

2. On a more encouraging note, I believe the November statistics were impacted minimally by efforts recently employed by your Offices to reduce overtime expenditures. Preliminary figures for December suggest a more positive trend. I appreciate your continued support with this effort.

STAT

[Redacted Signature Box]

R. M. Huffstutler

Attachment

DDA REGISTRY

FILE: 01M-39

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STAT

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