

**ROUTING SLIP**

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA		X		
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/OCA				
14	D/PAO				
15	D/PERS		X		
16	D/Ex Staff				
17					
18					
19					
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22					

SUSPENSE \_\_\_\_\_  
Date

Remarks

ER 89-0052

*AS*  
Executive Secretary

6 Jan '89

\_\_\_\_\_  
Date

**3637** (10-81)

ER 89-0052



OFFICE OF THE DIRECTOR

UNITED STATES  
OFFICE OF PERSONNEL MANAGEMENT  
WASHINGTON, D.C. 20415



DEC 21 1988

MEMORANDUM TO HEADS OF DEPARTMENTS AND AGENCIES

For over a hundred years the American Red Cross has provided assistance to victims of tragic disasters. Not only has the American Red Cross provided disaster relief in our own country but, over the years, has come to the aid of people in countries throughout the world.

The devastation of the Soviet Armenian earthquake is of such severity that not only is the American Red Cross working closely with the Alliance of the Red Cross and Red Crescent Societies of the U.S.S.R. to provide disaster relief, but is also mobilizing U.S. support for this effort.

The poignant situation in Armenia has touched the hearts of thousands of Americans. Recognizing the devastating conditions, and the needs of the people, the Red Cross is accepting financial donations to provide aid. Right now the funds that are donated are being used to provide emergency assistance. Later, contributions received for Armenia will support the rehabilitation of the affected area.

Federal employees and members of the Armed Forces have always responded when they know the need is great. Money is still needed to provide assistance. The Red Cross is accepting donations through your local chapter or through its toll-free number at 1-800-453-9000, or at its post office box at:

American Red Cross  
International Disaster Relief  
P.O. Box 37243  
Washington, D.C. 20013

Checks should be made payable to American Red Cross and earmarked Soviet/Armenian Relief. You may also use your American Express, Master Card or Visa credit card with the toll-free call. Please identify yourself as a Federal worker when you make your gift.

For over a century, the Red Cross symbol has stood as a beacon of hope and help for disaster victims. We in the Federal government have an opportunity to join with others in our communities to support this appeal to bring relief to the people of Soviet Armenia.

*Constance Horner*  
Constance Horner  
Director  
PEFS-5AR