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MEMORANDUM FOR: See Distribution

FROM:

Chief, Industrial Security Branch, PhYSD/OS

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SUBJECT:

Contractors' Industrial Security Symposium - The "50 Questions"

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1. In preparation for the Contractors' Industrial Security Symposium to be held on 3 - 4 May 1978 in the Headquarters Auditorium, the Director of Security has asked that this Office coordinate the preparation of proposed responses to the "50 Questions" which were submitted to Headquarters by the Contractors in September and October 1977. The Director of Security wishes to provide policy guidance on any of the questions, should they be raised during the final session of the Symposium on 4 May. Two hours are reserved (1530 to 1730) for voluntary Contractor input on security improvements.

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2. Forwarded herewith as Attachment A is a draft cable prepared by the Special Security Center/OS dated 13 January 1978, which answers 10 of the questions, but which was never sent because some of the answers were considered incomplete. You should be aware that the Director of Security reviewed the draft cable on 13 March 1978 and told this Office that he was satisfied with its content. It was at that time that he asked for a coordinated response on the remaining questions.

3. Attachment B lists all of the "50 questions." It includes the 10 questions which are answered in the cable draft, some questions which were not answered at all, and a number of questions to which Addressee Offices responded earlier, but which were not included in the cable draft of 13 January 1978.

4. This Office will host a conference in Room 4B64 Headquarters during the week of 3 April 1978 to discuss the full range of the "50 Questions." The exact date and time will

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be provided to your Office within the next few days. If you have any questions about the first ten questions as they appear in the cable draft, you should be prepared to discuss them at that time. We would appreciate written inputs to those and the remaining 40 questions. Following that meeting (and any subsequent meetings that may be necessary) this Office will prepare a background paper for the Director of Security for his use in answering any of the "50 Questions" which the Contractors may raise at the Symposium. With that paper in hand, the Director of Security expects to meet with the Senior Managers responsible for the inputs, to hold a "dry run" on the answers several days before the Symposium. The date and time of that meeting with the Director of Security have not yet been established.

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5. Please address your responses to Messrs. [Redacted]

[Redacted] Telephonic inquiries should be addressed to them on Green [Redacted]

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Atts

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29 SEP 1978

MEMORANDUM FOR: Chief, Security Staff, OD&E  
Chief, Security Staff, OL  
Chief, Special Security Center, OS

FROM:   
Chief, Physical Security Division, OS

STATINTL

SUBJECT: Office of Security Guidance Regarding  
Industrial Security Policy Standards and  
Procedures

1. Until the establishment of the Industrial Security Branch (ISB) of the Physical Security Division, addressees seeking advice regarding industrial security policy standards and procedures (in the area of physical security) were directed to the Domestic Security Branch (DSB) of the Physical Security Division. This practice was continued after the establishment of ISB in order to allow it to get its mission and functions established and its audit and policy programs off the ground.

2. Commencing with the receipt of this memorandum, you are advised to address any questions regarding industrial security policy standards and procedures to ISB.

3. Inasmuch as the addressees, by regulation or by charter, in the case of the Special Security Center, have the responsibility for dealing directly with industrial contractors on security matters within their cognizance, ISB, as a matter of policy, will not deal directly with any industrial contractors' security representatives. In those instances where it is felt that the industrial contractors' security representative should meet directly with ISB representatives, they should do so in the company of a representative from your office.

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cc: C/ISSG/OS

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