

## **MOA MUST STATE**

**WHO IS THE PRIMARY SPONSOR OF THE PROGRAM  
WHO IS RESPONSIBLE FOR OBTAINING SAP APPROVAL  
WHO IS RESPONSIBLE FOR ADMINISTRATION, BUDGETARY  
AND OPERATIONAL SUPPORT DETAILS**

## **ALSO CONSIDER**

**SANTIZATION AND APPROVAL OF PROGRAM BRIEF  
BY THE PROGRAM OFFICE FOR BRIEFINGS OUTSIDE DIA  
IF COMPROMISE OCCURS, WHO WILL DO INVESTIGATION  
INVESTIGATION OF COMPROMISE TO BE COMPLETED BY  
BY A QUALIFIED INVESTIGATOR**

SAMPLE

(SAMPLE)

MEMORANDUM OF AGREEMENT

between the

DEFENSE INTELLIGENCE AGENCY (DIA)

and the

[NAME(S) OF EXTERNAL ORGANIZATION(S)]\*

of the

PROVISION OF INTELLIGENCE SUPPORT

A. PURPOSE

This agreement provides for the...

B. SCOPE

C. DEFINITIONS (optional)

D. RESPONSIBILITIES

1. The Defense Intelligence Agency shall:

a.

b.

2. The (name of external organization) shall:

a.

b.

3. The (name of external organization) shall:

a.

b.

4. The (name of external organization) shall:

a.

b.

\*Such agreements are normally concluded with, but not restricted to one external organization. This sample shows for organizations as signatories.

E. PROCEDURES

- 1.
- 2.

F. IMPLEMENTATION

This agreement shall become binding and enter into force upon signature of all parties. The term of the agreement shall not exceed 3 years from the date of execution, with provision made for mandatory periodic review. Early termination of this agreement may occur when (specify details of a termination clause agreed upon by all signatories).

CONCLUDED AND SIGNED IN ORIGINALS FOR ALL SIGNATORIES\*\*

\_\_\_\_\_  
Name (Director or Deputy Director)  
Position, Defense Intelligence Agency

Date: \_\_\_\_\_

\_\_\_\_\_  
Name (external organization equivalent  
to DIA principal)  
Position, organization

Date: \_\_\_\_\_

\_\_\_\_\_  
Name (external organization equivalent  
to DIA principal)  
Position, organization

Date: \_\_\_\_\_

\_\_\_\_\_  
Name (external organization equivalent  
to DIA principal)  
Position, organization

Date: \_\_\_\_\_

\*\*Number of originals must coincide with the number of parties to the agreement.