

ADVISORY BOARD MEETING

June 22, 1983

AGENDA

1. FSI Course Accreditation
2. FY 84 Student Enrollment Estimates - State and Other Agencies
3. Information Systems and Computer Awareness Training
4. Space Change and its Impact on Training Programs
5. FSI Course Expectations for FY 84 (FMS, Administrative Training, Systems Training, and Language Training: German, Arabic, and Russian)

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TO DTE				ROUTING		
FROM Stephen Low - M/FSI				EXC/OTE 14 Jun		
SUBJ. Advisory Board Meeting				DTE		
				DTE 6/14		
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COURIER NO.	ANSWERED	NO REPLY				

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REMARKS

FYI —

Distributed at
FSI Advisory Board
Meeting 6/22.

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FROM: (Name, org. symbol, Agency/Post)	Room No.—
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The FOREIGN SERVICE INSTITUTE has established a procedure to help FSI students interested in receiving academic credit for courses taken at the Institute. In accordance with the requirement of the 1980 Foreign Service Act, (Public Law 96-465) Sec. 703(d) which directs that the "Secretary...establish a system to provide...credit toward university degrees for successful completion of courses comparable to graduate-level university courses," the Institute has evaluated most of its offerings and recommended a specified number of graduate or undergraduate credit hours for each of those evaluated courses.

The decision to seek academic credit for an FSI course is entirely up to the individual student and is an option made available by FSI for those students who may find it useful in their future academic studies. Those choosing the credit option may be required to complete additional work or submit to testing so that their performance can be evaluated and a recommendation for credit entered on their academic transcript. The evaluation of the student's regular course performance at FSI for purposes of his/her home agency is separate from the academic credit evaluation, and will in no way be affected by the election of the credit option, nor will the academic credit evaluation be disseminated without the express permission of the student.

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Those individuals who wish to have their courses at FSI accepted for credit by an academic institution must first apply and be admitted to an appropriate department or program at that institution. On written request, the Registrar at FSI will issue an academic transcript to the individuals or to the institution(s) of their choice. FSI will also send summaries of the course content, examinations or papers, and class hours taken to universities to assist them in deciding upon credit awards.

In the Washington area, George Washington and Georgetown Universities have stated that they will accept, for academic credit, specified courses and programs taken at FSI under the same conditions as they would with any fully accredited academic institution. Catholic University has established a special relationship with FSI under which they will consider FSI courses as their own offerings. Final decisions regarding the application of credits toward specific degree programs rests with the appropriate department or program. FSI students are not, however, limited to applying for credit at the above institutions. The procedures followed by FSI in recommending credit meet the standards generally required by most academic institutions. In addition, FSI is presently discussing accreditation arrangements with other academic institutions in Washington and around the country.

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Each of the Schools within FSI has established its own procedures and recommendations for credit for its courses. Those procedures and credit recommendations are as follows:

SCHOOL OF LANGUAGE STUDIES

For Language courses taken at FSI in Washington or in its overseas programs, credit will be recommended on the basis of the end of training Speaking/Reading(S/R) score achieved, regardless of the length of course taken. The course will be reported on the transcript by name and course code along with the end of training score and the credits recommended for that score in that language category(see below). For language tests not taken at the end of a course, but scored by certified FSI examiners, FSI will report the test on the transcript with the notation "'TST'(Tested only, no course taken at FSI, see attached)." Attached will be a statement explaining the recommended credit for the score reported.

All language courses are recommended for undergraduate credit. The number of credits recommended for achieved levels of language proficiency are based on three categories of languages grouped by their respective degrees of difficulty:

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GROUP I: Afrikaans, Danish, Dutch, French, German, Italian, Norwegian, Portuguese, Romanian, Spanish, Swahili, and Swedish.

GROUP II: Amharic, Bengali, Bulgarian, Burmese, Cambodian, Czech, Dari, Farsi, Finnish, Greek, Hebrew, Hindi, Hungarian, Icelandic, Indonesian, Lao, Napali, Philipino(Tagalog), Polish, Russian, Serbo-Croatian, Tamil, Thai, Turkish, Urdu and Vietnamese.

GROUP III: Arabic(All Dialects), Chinese(Standard [Mandarin], Cantonese, Taiwanese) Japanese and Korean.

Undergraduate credit recommendations are as follows:

	GROUP I	GROUP II	GROUP III
<u>SCORE</u>	<u>CREDITS</u>	<u>CREDITS</u>	<u>CREDITS</u>
S-2	6	9	12
R-2	6	9	12
S-2+	9	12	15
R-2+	9	12	15
S-3	12	15	18
R-3	12	15	18
S-3+	15	18	21
R-3+	15	18	21

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The transcript, or an attachment to it, will explain the standard practice of the Foreign Affairs agencies to consider a tested score valid for assignment, incentive pay or other purposes for five years after the test. Whether a university will give credit for any particular test score, end-of-training or "walk-in," done on any particular date will, of course, be that university's decision based on its own standards.

Transcripts based on these criteria will be issued for any course or test valid after the effective date of the Act(February 14, 1981). For courses taken earlier, the School of Language Studies will continue to issue certified copies of the Language Training Report(DS-651) upon request of a former student.

SCHOOL OF AREA STUDIES

Advanced Area Studies Courses:

All Advanced Area Studies courses of 20-24 weeks duration are recommended for three graduate credits. Courses of 40-44 weeks duration are divided into two semester of 20-24 weeks each and are recommended for three graduate credits for each semester or six graduate credits for both semesters. In order to qualify for credit recommendation, students will be asked to:

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- 1) Give written indication to the Course Chairperson that the course is being taken for credit, no later than thirty(30) days after the first class;
- 2) Complete a 15-20 page research paper on a topic approved by the Course Chairperson. Papers may be turned in up to one month after the final class session; and
- 3) Complete all course requirements with a grade of "B" or better.

The Advanced Area Studies courses offered for 20-24 weeks and recommended for three graduate credits are:

AFRICA

Eastern Africa
Southern Africa
Francophone Africa
Lusophone Africa
Northern Africa

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LATIN AMERICA/CARIBBEAN

Mexico

Central America/Spanish Caribbean

Andean Republics

Southern Cone

Brazil

Haiti

Suriname

WESTERN EUROPE/CANADA

Iberia

French-speaking Europe

German-speaking Europe

Italy

Benelux(Netherlands)

Scandinavia/Finland

Canada

The Advanced Area Studies courses offered for two semesters of 20-24 weeks each and recommended for three(3) graduate credits for each 20-24 week semester are:

EAST ASIA

PRC/Hong Kong/Taiwan

Japan

Korea

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Near East/North Africa

Arabian Peninsula/Gulf

Fertile Crescent

Greece, Turkey, Cyprus

SOUTH AND SOUTHEAST ASIA

South Asia

Insular Southeast Asia

Mainland Southeast Asia

USSR/EASTERN EUROPE

USSR

East Central Europe

Balkans

TWO-WEEK REGIONAL SEMINARS

All two week regional seminars are recommended for three(3) undergraduate credits. In order to qualify for credit, students will be asked to:

- 1) Give written indication to the Course Chairperson that the course is being taken for credit, no later than three(3) daays after the first class;
- 2) Take a two-hour written examination, based on the lectures and readings; and
- 3) Complete all course requirements with a grade of "C" or better.

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The regional seminars offered are:

Africa, Sub-Sahara
East Asia
Latin America/Caribbean
Near East/North Africa
People's Republic of China
South Asia
Southeast Asia
USSR/Eastern Europe
Western Europe

SCHOOL OF PROFESSIONAL STUDIES:

Those course participants who wish to receive academic credit for courses taken in the School of Professional Studies will be asked to meet the following requirements:

1) Course participants must indicate to the course coordinator at the beginning of the course their desire to have the course evaluated for credit. In the cases of the Mid-Level Professional Development Program and the 26 week Economic/Commercial Studies Program, which have required testing and evaluation instruments incorporated into the program, credit evaluation will be available automatically. Consequently, a special request for credit will not be necessary for these two programs.

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- 2) The course participant will be evaluated in terms of his/her performance in classroom/ course activities and on examinations and/or research papers which will be required for those seeking academic credit. The particular requirements for credit will vary according to the course. The course coordinator or representatives of the School of Professional Studies will be pleased to discuss specific course requirements with present or potential course participants.
- 3) A grade of "B" or better will be required for those seeking graduate-level credit. For undergraduate credit, a grade of "C" or better will be required.

The following are recommendations for graduate credit:

<u>COURSE</u>	<u>GRADUATE CREDITS</u>
Senior Officers Professional Development Program	2
Mid-Level Professional Development Program	15
Foreign Service Economic/Commercial Studies Program	6
Political Economy Training Program	6

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The following are recommendations for undergraduate credit:

<u>COURSE</u>	<u>UNDERGRADUATE CREDITS</u>
Foreign Service Economic/ Commercial Studies Program	24
Political Economy Training Program	14

For information concerning recommended credit hours for other courses offered by the School of Professional Studies, please contact the Office of the Dean.

EXECUTIVE SEMINAR IN NATIONAL AND INTERNATIONAL AFFAIRS

No formal examinations are conducted during the Executive Seminar, nor are grades given unless requested by a class member who would like to receive graduate credit for the course. Specific requirements for attaining graduate credit will be determined by the Seminar Coordinator in consultation with the course participant.