

~~C O N F I D E N T I A L~~

(When filled in)

TRAINING REPORT

(b) (2)
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ADVANCED MANAGEMENT (PLANNING) SEMINAR (50 hours) 4-69

Student	: Montrell Mills	Dates of Course	: 23-28 Feb. 1969
Year of Birth:	1924	Office	: SEC
Grade	: GS-13	Service Designation:	<input type="text"/>
EOD Date	: March 1951	No. of Students	: 43

COURSE OBJECTIVE:

Course objective is to increase individual effectiveness on-the-job by developing better understanding of planning as a managerial skill and by providing familiarization with the Agency's overall planning system.

The course seeks to meet this objective by: a) providing an overall and systematic framework for managerial planning; b) identifying and analyzing basic styles of planning; c) covering selected techniques useful in planning; d) providing an orientation of the PPB system in use in the Agency and Federal Government; and by e) permitting feedback to students on their personal planning styles as revealed during course exercises.

ACHIEVEMENT RECORD

This is a certificate of attendance only. No attempt was made to evaluate student achievement in this course.

FOR THE DIRECTOR OF TRAINING:

	3 MAR 1969
Chief Instructor	Date

APPROVED FOR RELEASE
DATE: NOV 2007

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