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~~SECRET~~  
(When Filled In)

LWD: ~~9~~ <sup>ELLX</sup> DECEMBER 1977

CERTIFICATION OF SEPARATING EMPLOYEE

Name (Last-First-Middle)  
MILLS Montrell E.

MEMORANDUM FOR THE RECORD - ATTACH TO OFFICIAL PERSONNEL FOLDER

I hereby acknowledge the receipt of the following forms and/or information concerning my separation from CIA as indicated by check mark:

- |      |  |
|------|--|
| ✓    | 1. Standard Form 8 (Notice to Federal Employee about Unemployment Compensation).   |
|      | 2. Standard Form 55 (Notice of Conversion Privilege, Federal Employees' Group Life Insurance).   |
|      | 3. Standard Form 56 (Agency Certification of Insurance Status, Federal Employees' Group Life Insurance Act of 1954).   |
|      | 4. Standard Form 2802 (Application for Refund of <del>Retirement</del> Deductions).  |
| ✓    | 5. Form 2595 (Authorization for Disposition of Paychecks).<br><i>the bank delivery</i>   |
| ✓    | 6. <u>Only applicable to Retiree - Returnee</u> (resignee from overseas assignment).<br>I have been advised of my right to have a medical examination before my separation from this Agency and of the importance of such a medical check to my health and well-being. |
| N.A. | 7. CSC Pamphlet 51 (Re-employment Rights of Federal Employees Performing Armed Forces Duty).   |
| N.A. | 8. Instructions for returning to duty from Extended Leave or Active Military Service.  |

Signature of Employee

*Montrell E Mills*

Date Signed

*6 Dec 77*

Address (Street, City, State, Zip Code)

Correspondence

OVERT CORRESPONDENCE

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