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(b)(3)
(b)(5)

58

Mr. Mike Delaney, HPSCI	OCA 2007-00451
Mr. Jim Lewis, HPSCI	OCA 2007-00451/1
Mr. Andy Johnson, SSCI	OCA 2007-00451/2
Mr. Louis Tucker, SSCI	OCA 2007-00451/3
The Honorable John P. Murtha, HAC/DEF	OCA 2007-00451/4
The Honorable Daniel K. Inouye, SAC/DEF	OCA 2007-00451/5
The Honorable Harry Reid, SEN. MAJ.	OCA 2007-00451/6
The Honorable Mitch McConnell, SEN. MIN.	OCA 2007-00451/7
The Honorable Nancy Pelosi, House Speaker	OCA 2007-00451/8
The Honorable John A. Boehner, House MIN.	OCA 2007-00451/9

CIA/OCA/LIAISON [redacted]

(23 August 2007)

OCA 2007-00451

[redacted]

Distribution:

- Originals - Addressees (w/encl)
 - 1 - CIO(w/encl)
 - 1 - DS/FO (w/encl)
 - 1 - ODNI/OLA (w/encl)
 - 1 - D/OCA (w/encl)
 - 1 - COS/OCA (w/encl)
 - 1 - OCA/IMO (OCA Official Record) (w/encl)
 - 1 - Notification File (w/encl)

APPROVED FOR
RELEASE DATE:
07-Dec-2010

PO LAIS OS110 8011A
(August)

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Central Intelligence Agency



Washington, D.C. 20505

OCA 2007-00451
24 August 2007

Mr. Mike Delaney
Staff Director
Permanent Select Committee
on Intelligence
U.S. House of Representatives
Washington, D.C. 20515

Dear Mike:

SUBJECT: Notification

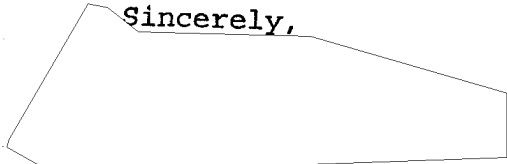
COUNTRY: None

ISSUE: (U) Establishment of Flexible Work Centers at the CIA

(U) Enclosed is a background paper regarding the subject mentioned above.

(U) If you have any questions regarding this notification or require additional information, please do not hesitate to contact of the OCA staff at .

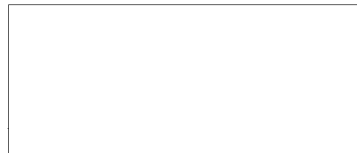
Sincerely,


Christopher J. Walker
Director of Congressional Affairs

Enclosure

UNCLASSIFIED when Separated
from Enclosure

~~SECRET~~//20320823



~~SECRET~~//20320823

Central Intelligence Agency



Washington, D.C. 20505

OCA 2007-00451

24 August 2007

Mr. Jim Lewis
Acting Minority Staff Director
Permanent Select Committee
on Intelligence
U.S. House of Representatives
Washington, D.C. 20515

Dear Jim:

SUBJECT: Notification

COUNTRY: None

ISSUE: (U) Establishment of Flexible Work Centers at the CIA

(U) Enclosed is a background paper regarding the subject mentioned above.

(U) If you have any questions regarding this notification or require additional information, please do not hesitate to contact of the OCA staff at .

Sincerely

A rectangular box redacting the signature of Christopher J. Walker.

Christopher J. Walker
Director of Congressional Affairs

Enclosure

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from Enclosure

A rectangular box redacting information, likely a reference number or contact details.

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~~SECRET//20320823~~

Central Intelligence Agency



Washington, DC 20505

OCA 2007-00451
24 August 2007

Mr. Andy Johnson
Staff Director
Select Committee on Intelligence
United States Senate
Washington, D.C. 20510

Dear Andy:

SUBJECT: Notification

COUNTRY: None

ISSUE: (U) Establishment of Flexible Work Centers at the CIA

(U) Enclosed is a background paper regarding the subject mentioned above.

(U) If you have any questions regarding this notification or require additional information, please do not hesitate to contact of the OCA staff at .

Sincerely,

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Christopher J. Walker
Director of Congressional Affairs

Enclosure

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Central Intelligence Agency



Washington, D.C. 20505

OCA 2007-00451

24 August 2007

Mr. Louis Tucker
Minority Staff Director
Select Committee on Intelligence
United States Senate
Washington, D.C. 20510

Dear Louis:

SUBJECT: Notification


COUNTRY: None

ISSUE: (U) Establishment of Flexible Work Centers at the CIA

(U) Enclosed is a background paper regarding the subject mentioned above.

(U) If you have any questions regarding this notification or require additional information, please do not hesitate to contact of the OCA staff at .

Sincerely,


Charles J. Walker
Director of Congressional Affairs

Enclosure

UNCLASSIFIED when Separated
from Enclosure

~~SECRET//20320823~~

~~SECRET~~//20320823

Central Intelligence Agency



Washington, D.C. 20505

OCA 2007-00451

24 August 2007

The Honorable John P. Murtha
Chairman
Subcommittee on Defense
Committee on Appropriations
U.S. House of Representatives
Washington, D.C. 20515

Dear Mr. Chairman:

SUBJECT: Notification

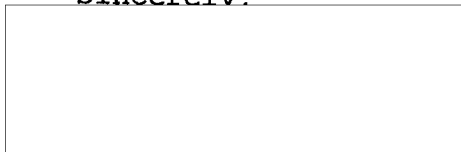
COUNTRY: None

ISSUE: (U) Establishment of Flexible Work Centers at the CIA

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(U) If you have any questions regarding this notification or require additional information, please do not hesitate to contact of the OCA staff at .

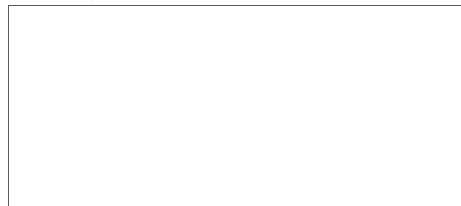
Sincerely,



Christopher J. Walker
Director of Congressional Affairs

Enclosure

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from Enclosure



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~~SECRET~~//20320823

Central Intelligence Agency



Washington, D.C. 20505

OCA 2007-00451
24 August 2007

The Honorable Daniel K. Inouye
Chairman
Subcommittee on Defense
Committee on Appropriations
United States Senate
Washington, D.C. 20510

Dear Mr. Chairman:

SUBJECT: Notification

COUNTRY: None

ISSUE: (U) Establishment of Flexible Work Centers at the CIA

(U) Enclosed is a background paper regarding the subject mentioned above.

(U) If you have any questions regarding this notification or require additional information, please do not hesitate to contact of the OCA staff at .

Sincerely,

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Christopher J. Walker
Director of Congressional Affairs

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Central Intelligence Agency



Washington, D.C. 20505

OCA 2007-00451
24 August 2007

The Honorable Harry Reid
Majority Leader
United States Senate
Washington, D.C. 20510

Dear Senator Reid:

SUBJECT: Notification

COUNTRY: None

ISSUE: (U) Establishment of Flexible Work Centers at the CIA

(U) Enclosed is a background paper regarding the subject mentioned above.

(U) If you have any questions regarding this notification or require additional information, please do not hesitate to contact of the OCA staff at .

Sincerely,



Christopher J. Walker
Director of Congressional Affairs

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~~SECRET~~//20320823

Central Intelligence Agency



Washington, D.C. 20505

OCA 2007-00451
24 August 2007

The Honorable Mitch McConnell
Republican Leader
United States Senate
Washington, D.C. 20510

Dear Senator McConnell:

SUBJECT: Notification

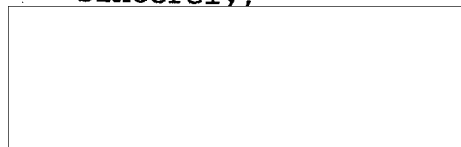
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ISSUE: (U) Establishment of Flexible Work Centers at the CIA

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(U) If you have any questions regarding this notification or require additional information, please do not hesitate to contact of the OCA staff at .

Sincerely,



Christopher J. Walker
Director of Congressional Affairs

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~~SECRET~~//20320823

Central Intelligence Agency



Washington, D.C. 20505

OCA 2007-00451
24 August 2007

The Honorable Nancy Pelosi
Speaker
U.S. House of Representatives
Washington, D.C. 20515

Dear Madam Speaker:

SUBJECT: Notification

COUNTRY: None

ISSUE: (U) Establishment of Flexible Work Centers at the CIA

(U) Enclosed is a background paper regarding the subject mentioned above.

(U) If you have any questions regarding this notification or require additional information, please do not hesitate to contact of the OCA staff at .

Sincerely,

Christopher J. Walker
Director of Congressional Affairs

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Central Intelligence Agency



Washington, DC 20505

OCA 2007-00451
24 August 2007

The Honorable John A. Boehner
Minority Leader
U.S. House of Representatives
Washington, D.C. 20515

Dear Mr. Boehner:

SUBJECT: Notification

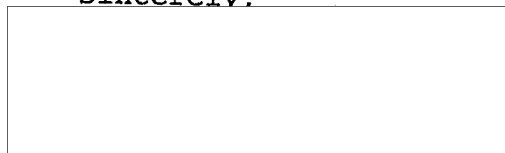
COUNTRY: None

ISSUE: (U) Establishment of Flexible Work Centers at the CIA

(U) Enclosed is a background paper regarding the subject mentioned above.

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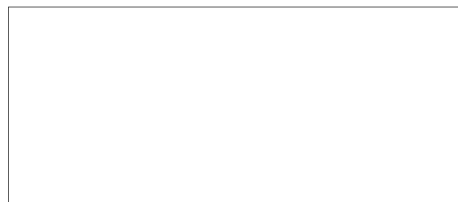
Sincerely,



Christopher J. Walker
Director of Congressional Affairs

Enclosure

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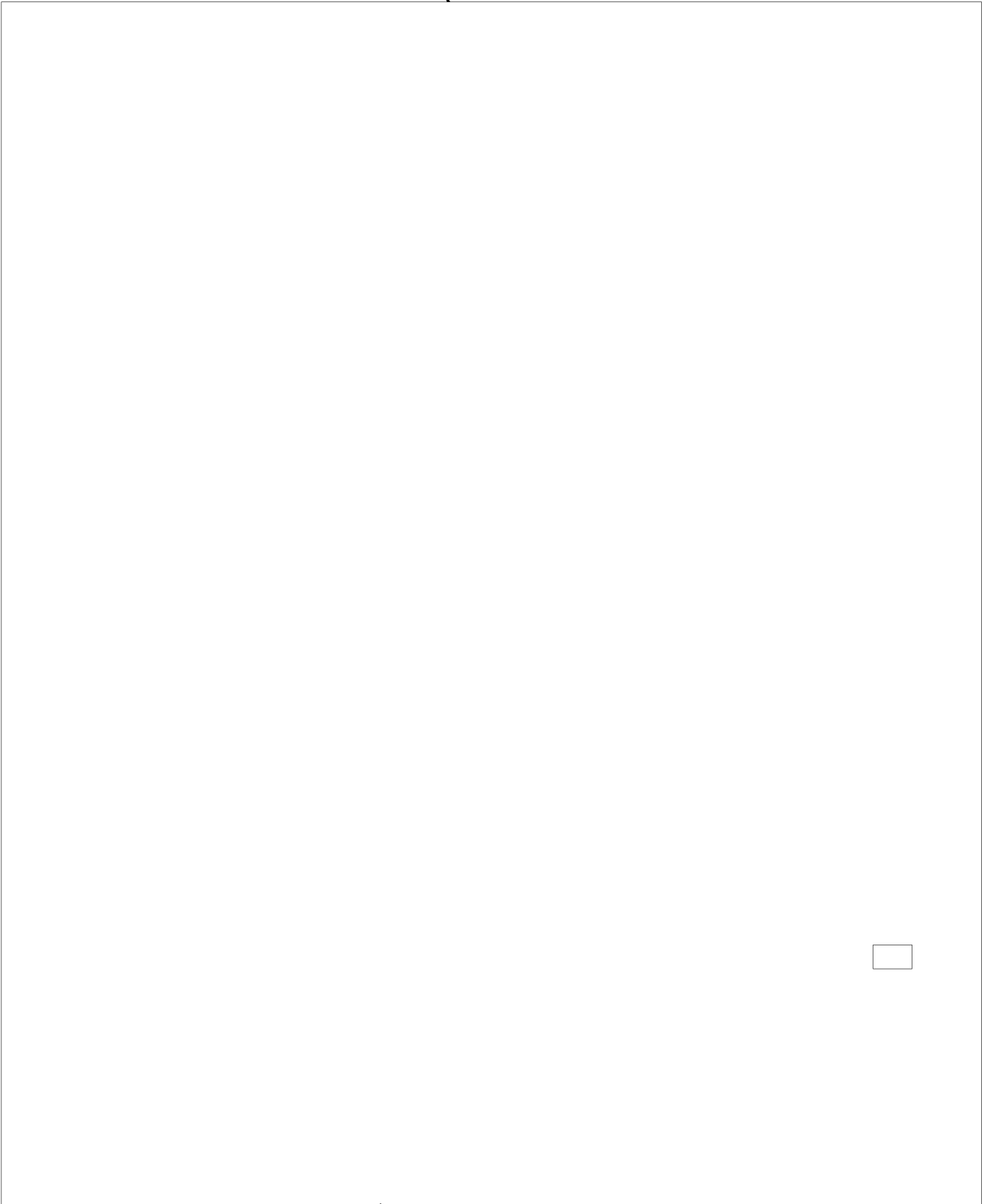
SUBJECT: (U) Establishment of Flexible Work Centers at the CIA

1. [redacted] The CIA has recently established designated Flexible Work Centers (FWC) at [redacted] as a means to enhance workplace effectiveness. Specifically, this pilot program is intended to increase the opportunities for CIA staff employees to perform official duties and functions at alternate locations as well as facilitate a more rapid/efficient response to mission requirements. Agency staff employees will have the option of using these Centers on an "ad hoc" or "hot desk" basis as a temporary alternative to their usual work location to fulfill their job related responsibilities. A key benefit in establishing these Centers is to provide supervisors, managers, and employees with maximum flexibility for temporary work at an alternate location. During the pilot period, the Agency will closely monitor FWC use and refine site-specific procedures and processes as required.

2. (U) The FWCs are open 24 hours, seven days a week and are equipped to provide printing capability and access to the [redacted]

[redacted] Presently, availability of an FWC workstation is on a first come, first served basis. No new policies were required for the operation of these secure sites and Agency employees are required to adhere to Agency regulations for the protection of classified information and facilities.

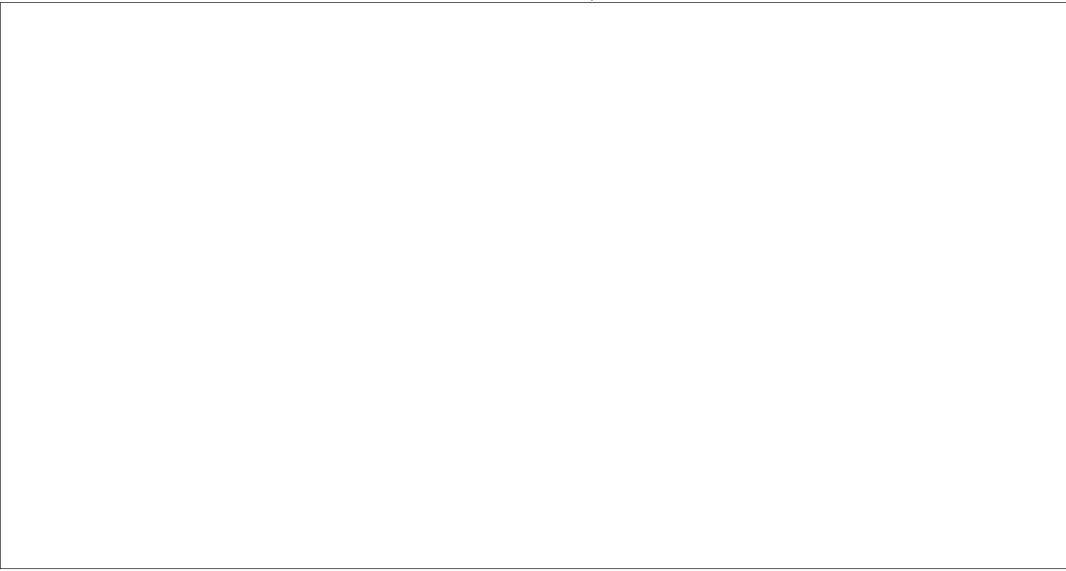
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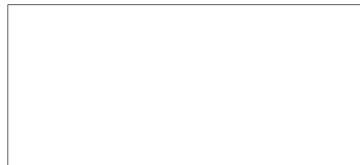
~~SECRET~~ //



~~SECRET~~ //



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~~SECRET~~//20320820

~~SECRET~~ (When Filled In)

Priority Handling

Congressional Action

SUBJECT:

(U) Establishment of Flexible Work Centers at the CIA.

FROM:

CIA/OCA/LG

EXTENSION

DATE SENT

08/23/2007

REQUEST NUMBER

OCA 2007-00451

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after comment.)

1.

C/OCA/LG

2.

OCA/LG

3.

COS/OCA

4.

DD/OCA

5.

D/OCA

6.

7.

8.

9.

10.

11.

12.

DS-N07-007

Coordination and Approvals:

Coordinated by the following Board Members on 22 August 2007:

CIA/OCA ()

DS

DI

DS&T ()

CFO

Approved on 22 August 2007 by:

OADD

SUSPENSE DATE:

RETURN TO:

FORM 8-87 4283

~~SECRET~~ (When Filled In)

Priority Handling

Congressional Action

UNCLASSIFIED

US Classification//Non US//SCI//Codeword//FGI//Dissem Controls//Non-Intell//Declass (as appropriate)

Transmittal and Document Receipt

TO: Mr. Mike Delaney
Permanent Select Committee on Intelligence
U.S. House of Representatives
H-405, The Captiol
Washington, D.C. 20515

ATTN: Kristin Jepson

From: Office of Congressional Affairs
Central Intelligence Agency
[Redacted]
Washington, D.C. 20505

Receipt _____

Date: 08/24/2007

OFFICER: [Redacted]

Description

Classification

Congressional Notifications DS-N07-007
CPD-N07-003
EA-N07-006
NE-N07-012
NE-N07-011
NE-N07-009

[Redacted]

**AVOID TRACER ACTION
PLEASE SIGN AND RETURN WITHIN
TEN (10) WORKING DAYS OF RECEIPT**

NAME: _____ DATE: _____

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RETURN TO _____ DATE: _____
OCA

[Redacted] Washington D.C. 20505

Form 3-04 0008

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CL BY: _____
CL REASON: _____
DECL ON: _____
DRV FROM: _____

UNCLASSIFIED

US Classification//Non US//SCI//Codeword//FGI//Dissem Controls//Non-Intell//Declass (as appropriate)

Transmittal and Document Receipt

TO: Mr. Jim Lewis
Permanent Select Committee on Intelligence
U.S. House of Representatives
H-405, The Captiol
Washington, D.C. 20515

ATTN: Kristin Jepson

From: Office of Congressional Affairs
Central Intelligence Agency
Washington, D.C. 20505

Receipt _____

Date: 08/24/2007

OFFICER:

Description

Classification

Congressional Notifications DS-N07-007
CPD-N07-003
EA-N07-006
NE-N07-012
NE-N07-011
NE-N07-009

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Washington D.C. 20505

Form 3-04 0008

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CL BY: _____
CL REASON: _____
DECL ON _____
DRV FROM: _____

UNCLASSIFIED

US Classification//Non US//SCI//Codeword//FGI//Dissem Controls//Non-Intell//Declass (as appropriate)

Transmittal and Document Receipt

TO: The Honorable Nancy Pelosi
Speaker
U.S. House of Representatives
H-405, The Capitol
Washington, D.C. 20515

ATTN: Kristin Jepson

From: Office of Congressional Affairs
Central Intelligence Agency
Washington, D.C. 20505

Receipt _____

Date: 08/24/2007

OFFICER: _____

Description

Classification

Congressional Notifications DS-N07-007
CPD-N07-003
EA-N07-006
NE-N07-012
NE-N07-011

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Washington D.C. 20505

Form 3-04 **0008**

UNCLASSIFIED

CL BY: _____
CL REASON: _____
DECL ON: _____
DRV FROM: _____

UNCLASSIFIED

US Classification//Non US//SCI//Codeword//FGI//Dissem Controls//Non-Intell//Declass (as appropriate)

Transmittal and Document Receipt

TO: The Honorable John Boehner
Minority Leader
U.S. House of Representatives
H-405, The Capitol
Washington, D.C. 20515

ATTN: Kristin Jepson

From: Office of Congressional Affairs
Central Intelligence Agency
Washington, D.C. 20505

Receipt _____

Date: 08/24/2007

OFFICER: _____

Description

Classification

Congressional Notifications DS-N07-007
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_____ Washington D.C. 20505

Form 3-04 0008

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CL REASON. _____
DECL ON. _____
DRV FROM: _____

UNCLASSIFIED

US Classification//Non US//SCI//Codeword//FGI//Dissem Controls//Non-Intell//Declass (as appropriate)

Transmittal and Document Receipt

TO: The Honorable Harry Reid
United States Senate
S-407, The Captiol
Washington, D.C. 20510

ATTN: Mike DiSilvestro

From: Office of Congressional Affairs
Central Intelligence Agency
Washington, D.C. 20505

Receipt _____

Date: 08/24/2007

OFFICER:

Description

Classification

Congressional Notifications DS-N07-007
CPD-N07-003
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Washington D.C. 20505

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DRV FROM: _____

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US Classification//Non US//SCI//Codeword//FGI//Dissem Controls//Non-Intell//Declass (as appropriate)

Transmittal and Document Receipt

TO: The Honorable Mitch McConnell
United States Senate
S-407, The Captiol
Washington, D.C. 20510

ATTN: Mike DiSilvestro

From: Office of Congressional Affairs
Central Intelligence Agency
Washington, D.C. 20505

Receipt _____

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OCA

Washington D.C. 20505

Form 3-04 **0008**

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DECL ON: _____
DRV FROM: _____

UNCLASSIFIED

US Classification//Non US//SCI//Codeword//FGI//Dissem Controls//Non-Intell//Declass (as appropriate)

Transmittal and Document Receipt

TO: The Honorable Daniel K. Inouye
Subcommittee on Defense, Committee on Appropriations
United States Senate
119 Dirksen Senate Office Building
Washington, D.C. 20510

ATTN: Megan McCray

From: Office of Congressional Affairs
Central Intelligence Agency
Washington, D.C. 20505

Receipt _____

Date: 08/24/2007

OFFICER:

Description

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Congressional Notifications DS-N07-007
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OCA

Washington D.C. 20505

Form 0008
3-04

UNCLASSIFIED

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DECL ON: _____
DRV FROM: _____

UNCLASSIFIED

US Classification//Non US//SCI//Codeword//FGI//Dissem Controls//Non-Intell//Declass (as appropriate)

Transmittal and Document Receipt

TO: The Honorable John P. Murtha
Subcommittee on Defense, Committee on Appropriations
U.S. House of Representatives
H-149, The Capitol
Washington, D.C. 20515

ATTN: Sherry Young

From: Office of Congressional Affairs
Central Intelligence Agency
Washington, D.C. 20505

Receipt _____

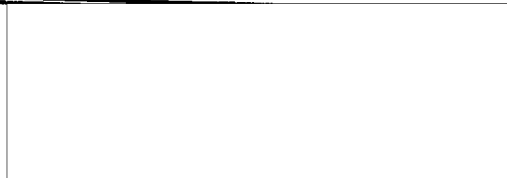
Date: 08/24/2007

OFFICER: _____

Description

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RETURN TO _____ **DATE:** _____

OCA



Washington D.C. 20505

Form 3-04 **0008**

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DECL ON: _____
DRV FROM: _____

UNCLASSIFIED

US Classification//Non US//SCI//Codeword//FGI//Dissem Controls//Non-Intell//Declass (as appropriate)

Transmittal and Document Receipt

TO: Mr. Andy Johnson
Select Committee on Intelligence
United States Senate
211 Hart Senate Office Building
Washington, D.C. 20510

ATTN: Jim Wolfe

From: Office of Congressional Affairs
Central Intelligence Agency
Washington, D.C. 20505

Receipt _____

Date: 08/24/2007

OFFICER:

Description

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Transmittal and Document Receipt

TO: Mr. Louis Tucker
Select Committee on Intelligence
United States Senate
211 Hart Senate Office Building
Washington, D.C. 20510

ATTN: Jim Wolfe

From: Office of Congressional Affairs
Central Intelligence Agency
Washington, D.C. 20505

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