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From: Toni L. Hiley

Subject: Fw: NBC/CIA Museum Filming Final Runthrough on Process in prep for Jun 29

Center for the Study of Intelligence
CIA Museum

To: [Redacted]
Cc: [Redacted]

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Date: Fri, 19 Jun 2015 09:52:28 AM

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20 June - 1400 - OPA, Security, Toni meeting on logistics

25 June - Walk though with Producer, Assistant Producers and Crew. Time TBD.

29 June - The filming is slated to begin at 9:00 am sharp and end at 3:00 pm sharp.

1 caveat – Mr. Helms MAY need to go at 11—in front of Toni Hiley – but he’s working on his schedule right now.

AGENDA:

9-11 CREW LOADS IN & lights/sets up in lobby for TONI HILEY INTERVIEW

9-11 [Redacted] AND [Redacted] MAKELY PHOTOGRAPH THE ARTIFACTS (may not need all this time)

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11 – 12 RICHARD ENGEL INTERVIEWS TONI HILEY

12: 20 – 1:40 RICHARD ENGEL AND TONI HILEY WALK AND TALK ENDING IN OSS ROOM

1:50 RICHARD ENGEL INTERVIEWS DENNIS HELMS IN FRONT OF LETTER ON HITLER STATIONARY

2:15- 3 LOAD OUT



OPA NBC and CIA Museum Executive Summary.doc

Toni L. Hiley
CIA Museum Director



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Request a Tour

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CIA Museum Blog

CIA Museum Website

Hall of Honor

Potential Artifact Donation

----- Forwarded by Toni L. Hiley/STF/AGENCY on 06/19/2013 04:57 PM -----

From: [redacted]
 To: DIR-DESS-SECURITY, DIR-ISSM
 Cc: [redacted] Toni L. Hiley/STF/AGENCY@WMA [redacted]
 Date: 06/19/2013 04:29 PM
 Subject: NBC/CIA Museum Filming Final Runthrough on Process in prep for Jun 29

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Hello all,

As we near the filming of the NBC/CIA Filming with Richard Engel, I would like to sit with all of you to go over the logistics of the event to make sure we follow your guidance and direction on security matters.

Are available tomorrow afternoon at 2PM (for about 45 mins). Let's plan on meeting in my office .

I will need to get complete headcount for overtime from each of your offices . (number of people /hourly rate...I have an estimated budget approval but need to finalize).

- 1) We did receive the comprehensive equipment/crew list for input into our databases and are doing that now.
- 2) We have the Filming schedule from NBC:

1 caveat – Mr. Helms MAY need to go at 11—in front of Toni Hiley – but he’s working on his schedule right now.

AGENDA:

- 9-11 CREW LOADS IN & lights/sets up in lobby for TONI HILEY INTERVIEW
- 9-11 [redacted] AND [redacted] PHOTOGRAPH THE ARTIFACTS (may not need all this time)
- 11 – 12 RICHARD ENGEL INTERVIEWS TONI HILEY
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- 3) I am making plans for 6-8 OPA crew to manage the NBC 12 people coming to film

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4) I will provide donuts for morning/we can figure out lunch plans [redacted] had some good suggestions)

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5) We need to confirm what entrances will be open. Confirm what we can film/cannot film. Basically go over the do's and don'ts.

Thank you for your help!

Respectfully,

[redacted]

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