

~~CONFIDENTIAL~~

17 January 2000

MEMORANDUM FOR:

[Redacted]

(b)(3)

FROM:

[Redacted]

(b)(3)

SUBJECT:

(AIUO) ODC Weekly Report 6-12 Jan 2000

REFERENCE:

Original Text of

[Redacted]

(b)(3)

Original Text of

[Redacted]

(b)(3)

[Redacted]

(b)(3)

17 January 2000

*MEMORANDUM FOR:*

[Redacted]

(b)(3)

*FROM:*

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

OFFICE: ODC/OIM

SUBJECT: ~~(AIUO)~~ ODC Weekly Report 6-12 Jan 2000

REFERENCE: Note: There is only one version of the ODC Weekly Report this week. This report contains information through last Wednesday

(U) The Automatic Declassification Date is 17 April 2003!

**(U) Activities and Accomplishments Highlights**

~~(AIUO)~~ Items of Management Interest:

~~(AIUO)~~ Referral Coordination with the State Department: AC/ERU, other ERU staff members, and [redacted] from the DO met with officials at the State Department's Newington facility, January 7, to coordinate review of State and USIA equities in the CIA document collection [redacted] on the 1956 Guatemala coup. As a result of the meeting, State is considering detailing two senior reviewers to [redacted] to expedite the review of these documents. The meeting also agreed on simplified procedures for handling USIA and ACDA referrals, following the merger of both agencies into the State Department on October 1. [redacted]

(b)(3)  
(h)(3)  
(b)(3)  
(b)(3)

~~(AIUO)~~ From the DS&T Team Queue: According to an Office of Special Activities (OSA) chronological history (dated August 1966), OSA began its organizational life in early 1955 as a small project group grafted onto the staff of Richard M. Bissell, Jr., then the Special Assistant for Policy Coordination (SAPC), Office of the DCI. The project, of course, was the covert development and operation of the U-2 aircraft in conjunction with the US Air Force, and was known as Project AQUATONE. By mid-1957, the project staff had grown considerably, to include numerous field personnel. As a result, SAPC/DCI personnel strength had "exploded." When this was brought to Mr. Dulles' attention, he was horrified and directed that something be done to reduce the apparent swelling in the numbers of his personal staff. The AQUATONE personnel were removed from the DCI's staff and renamed the Development Projects Staff (DPS). Mr. Bissell then wore "two hats," as SAPC/DCI and as Chief, DPS. DPS later became known as COMOR, and was organizationally attached to SAPC/DCI as the Ad Hoc Requirements Committee, the first unified effort to codify strategic intelligence requirements and to differentiate them from tactical intelligence requirements. (Source: DS&T/OSA chronological history prepared by James A. Cunningham, Jr., former Director/Assistant Director, OSA) [redacted]

(b)(3)  
(b)(3)

~~(AIUO)~~ Support to the Ford Presidential Library: ERU is working closely with DCC, and the DO and DCI teams, to send a team to the Ford Presidential Library (in late Jan-early Feb) to identify previously released documents that the Ford Library can use in a planned April 2000 Vietnam conference, that we've only recently been made aware of. [redacted]

(b)(3)

~~(AIUO)~~ Production Statistics:

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

~~(AIUO)~~ ODC 25-year production for the first quarter of FY 2000 has been close to target. For the first 13 weeks of the fiscal year, ODC staffers have certified more than [ ] pages of records through the IWAS on-line redaction tool. Contractors reviewers have completed an additional [ ] pages. ODC is nearing completion of all RAC documents from the Kennedy, Johnson, and Eisenhower libraries. [ ]

(b)(3)  
(b)(3)

~~(AIUO)~~ Manual review activities have also been solid. ODC contract reviewers have completed review of another [ ]-page tranche of ground photo master negatives, and have reviewed almost [ ] pages of FBIS material. These materials are now being certified by ODC staffers for delivery to NARA in the near-term. ODC has also reviewed and certified the last [ ] boxes of foreign translations remaining from the FY1999 collection. [ ]

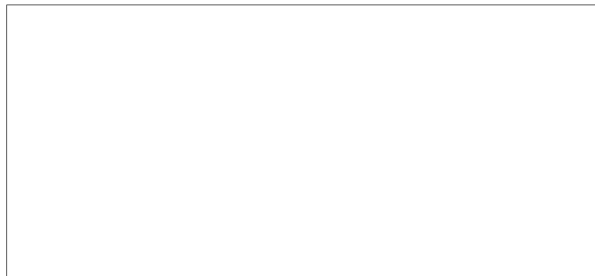
(b)(3)  
(b)(3)  
(b)(3)

~~(AIUO)~~ ODC has also been processing large number of records through the SPREE process for expedited exemption. So far in FY 2000, ODC staffers have completed more than [ ] pages of records, primarily from the DDS&T, but also including some FGI material from DI, and CMS budget material from DCI. [ ]

(b)(3)  
(b)(3)

~~(AIUO)~~ Document Conversion Center:

~~(AIUO)~~ Production Statistics:



(b)(3)



(b)(3)

~~(AIUO)~~ MORI Document Conversion Activities

~~(AIUO)~~ Collection/Case Processing

~~(AIUO)~~ In Process: The JFK collection (CSI-1999-00021) continues to be processed through DCC. Currently, more than [ ] pages have been entered into the MORI database. A total of [ ] boxes of prepped material has been moved to MORI; [ ] boxes are "in process" (scanning, indexing, QA) and [ ] are in hierarchy. In addition to the continuing flow of JFK material, the team received four new large jobs this week: A Special on

(b)(3)  
(b)(3)  
(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

[Redacted]

(b)(3)

[Redacted]

(b)(3)

*(AIUO) On the Horizon:* The collections in queue for future processing include: DI Soviet Finished Intelligence (2 tranches), Studies in Intelligence, Bay of Pigs, [Redacted] ISCAP case documentation and China Proliferation. [Redacted]

(b)(3)  
(b)(3)  
(b)(3)

*(AIUO) ISCAP Case Documentation:* The DCC/MORI team met with [Redacted] from PIRD to finalize plans to scan ISCAP case documents into associated MORI cases. The initial case, 14 pages from EO-1994-00002 was processed into MORI this week. The documents will be reviewed by DCC/MORI and [Redacted] prior to proceeding with the remaining cases which total less than a thousand pages. [Redacted]

(b)(3)  
(b)(3)  
(b)(3)

*(AIUO) MORI Scanning Priorities:* C/DCC and DCC/MORI team chief [Redacted] provided a briefing for the Agency Release Panel on 11 January. The purpose of the briefing was to explain the prioritization scheme which the DCC/MORI team follows while processing various collections of documents from multiple customers. The briefing prompted discussion on certain categories of documents which are currently being processed into MORI, FRUS for example, and suggestions for other document types which might be added to MORI such as DCI speeches, OPA press releases, CSI publications and IG reports. [Redacted]

(b)(3)  
(b)(3)  
(b)(3)  
(b)(3)

~~(AIUO)~~ CDF Activities:

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

~~(AIUO)~~ **Factory Production:**

- IMU prepped [ ] boxes of JFK material for MORI.
- Document preparation processed [ ] full cubes of DCI and DI material this week.
- Scanning worked on [ ] full cubes of material from all the directorates.
- The total factory export was [ ] page images.

(b)(3)  
(b)(3)  
(b)(3)  
(b)(3)  
(b)(3)

(AIUO) **Support for Agency Forms Repository:** DCC scanned and loaded 25 Agency forms onto a CD for [ ] of OIM [ ] The images will be added to the Agency Forms Repository database on Lotus Notes and CIALink. [ ]

(b)(3)  
(b)(3)  
(b)(3)  
(b)(3)

**(U) Declassification Review Division**

~~(AIUO)~~ **DA Team:**

~~(AIUO)~~ The DA team is back up in force following the Y2K non-event. Three team members are conducting box assessment at the AARC, ground photos and hard copy (WDC) review are continuing. [ ] is temporarily at NARA and [ ] and [ ] are working the Certification queues. A Team meeting is scheduled for Thursday to discuss the selection of boxes from the AARC and the DA Certification queue. [ ]

(b)(3)  
(b)(3)

~~(AIUO)~~ **DCI Team:**

~~(AIUO)~~ We welcomed back [ ] esteemed DCI Team Chief, who himself barely avoided "declassification" in a recent car accident. [ ]

(b)(3)  
(b)(3)

(U) A couple of reviewed documents may be of particular interest:

~~(AIUO)~~ **Psychological Strategy Board Created --** A 4 April 1951 directive from President Truman to the DCI, Secretary of State and Secretary of Defense established the Psychological Strategy Board whose purpose was to "provide for the more effective planning, coordination, and conduct, within the framework of approved national policies, of psychological operations." The directive explicitly noted that "This directive does not authorize the Board nor Director to perform any 'psychological operations.'" They should instead "utilize to the maximum extent the facilities and resources of the participating departments and agencies." [ ]

(b)(3)

~~(AIUO)~~ **Coordination of Field Intelligence --** Lyman Kirkpatrick as Inspector General, wrote a paper in September 1957 grappling with the question "How

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

should the Director of Central Intelligence exercise his authority and fulfill his responsibility for the clandestine collection of intelligence outside the United States." Although too long to briefly summarize, Mr. Kirkpatrick's paper cited the intent expressed in Congressional hearings leading to the 1947 National Security Act that the DCI should coordinate (Kirkpatrick emphasis) all field clandestine collection, but noted the situation had become more complicated since that time, "multiplied in almost direct proportion to the spread of United States military commitments and responsibilities abroad." He said the creation of NATO as well as the Korean War had resulted in sizable intelligence organizations who had requirements for information that could not in all cases be answered by the CIA. His paper outlined some of the practical problems of coordination between the military intelligence organizations and CIA and argued the DCI should continue to play a key coordinating role in this newly complicated atmosphere. [redacted]

(b)(3)

~~(AIUO)~~ DO Team:

~~(AIUO)~~ On 7 January 2000, [redacted] of ERU, and DO Senior Reviewer [redacted] attended a meeting at State offices in Newington with [redacted] the Office Director of State's 25-year Systematic Declassification Program and four other State and USIA reviewers. The purpose of the meeting was to look for ways to make sure the review of the Guatemala records would go smoothly and meet the March 2000 deadline. The CIA side suggested that we review State records for release under guidelines such as State has furnished to NARA and the Presidential Libraries. [redacted] felt that State would not be responsive to that idea but would probably accept the idea of sending a couple of experienced reviewers to [redacted] to review the material in paper copy on site. When told we expected to have from [redacted] pages of material the State reviewers said they probably could handle that in a few days. On 12 January, State notified ERU that two senior reviewers had been selected for the [redacted] review and could be available whenever arrangements could be completed. [redacted]

(b)(3)

(b)(6)

(b)(6)

(b)(3)

(b)(3)

(b)(3)

(b)(3)

~~(AIUO)~~ In the past week during review of the Guatemala records we encountered about [redacted] documents in the Spanish language. Two team members, Level I reviewer [redacted] and Level II reviewer [redacted] are both well versed enough in Spanish to review these documents. The Level I reviewers who encountered these documents made paper copies which [redacted] and [redacted] scanned to determine the substance and to enable them to make the necessary declassification decisions. This proved to be a cumbersome method for handling these documents. We checked with [redacted] and the Help Desk and we are now in the process of establishing a new procedure that will allow the Level I reviewers, when they encounter a folder with one or more Spanish language documents, to forward it directly to [redacted] for Level I review and to [redacted] for Level II. [redacted]

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(b)(3)

~~(AIUO)~~ DO Team Chief attended [redacted] retirement ceremony at Headquarters. Chief/IMS presented [redacted] with the Intelligence Medal, a letter from the DCI, and other gifts. The ceremony was attended by many of his family members, IMS managers, and co-workers. [redacted]

(b)(3)

(b)(3)

~~(AIUO)~~ Quality Control/Training:

~~(AIUO)~~ A new Fundamentals of Declassification class began on January 10th. [redacted] new reviewers, [redacted] new DO certifier, and one new technician are in the class. A second running of the one day IWAS Familiarization class for developers and technical support people was held on January 5, 2000. We have received very positive responses from attendees. The developers have noted that spending a day on the system "as a reviewer" has been eye-opening. A third running of the course is scheduled for January 26th. Work continues on the draft of the Reviewer's Handbook. [redacted] has been working with the certifiers and senior reviewers to gather information and clarify issues. [redacted] met with the DI certifiers to discuss quality issues. The DI team senior reviewer is continuing to work with the team to reduce errors. Work continues on efforts to have another running of the Department of Energy's five day Historical Restricted Data Reviewer course here at [redacted]. The paperwork needed to process Q clearances for over [redacted] reviewers was submitted in November. C/EHU has tentatively scheduled a running of the course for the week of February 14-18, 2000, however, **DOE reports that they are running a 60-90 day**

(b)(3)

(b)(3)

(b)(3)

(b)(3)

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

*backlog on processing requests for Q clearances. We have no information as to whether enough of the necessary clearances will be processed in time for a class in February.*

[Redacted]

(b)(3)

**(U) Upcoming Week**

~~(U)~~ Declassification and the march towards the new FY 2000 page goal continues. [Redacted]

(b)(3)

~~(U)~~ In addition, this coming week we will brief the Historical Review Panel, chair an ERWG meeting, and brief the OIM Forum on Goals and Accomplishments. [Redacted]

(b)(3)

[Redacted]

Chief, OIM Declassification Center

(b)(3)

**(U)** Note: Portion Markings pertain to all portions below the marking until a new portion marking is encountered.

~~(U)~~ except indicated Para and Indicated Cover Name(s)

CC:

[Redacted]

(b)(3)

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~



(b)(3)

*Sent on 17 January 2000 at 03:27:40 PM*

CC:

~~CONFIDENTIAL~~