

A/B, 2, 10/7

18 November 1954

MEMORANDUM FOR: ASSISTANT DEPUTY DIRECTOR [REDACTED] G

ATTENTION: Senior Committee, [REDACTED] B/3

SUBJECT: Organization of [REDACTED] B/3

B/3 1. In accordance with the request of the Senior Committee on 5 November, the attached paper is submitted defining the present organization of [REDACTED] and its component parts. It commences with a general statement of the present status of [REDACTED] and then proceeds with a definition of the responsibility, authority, and functions of the Working Committee, the research facility in [REDACTED] and the field component.

2. Approval of the attached document and recommendations contained therein will be deemed to constitute appropriate authority for the Working Committee to carry out its duly defined responsibilities.

A

[REDACTED]
Secretary of the Working Committee

ORGANIZATION OF [REDACTED] B/3

Background

B/3 The following comment is designed to clarify the basic concepts underlying [REDACTED] as defined in the Project Plan and is also submitted to reflect certain modifications in project organization which have emerged since its inception as a result of experience. As defined in the project, the purpose of [REDACTED] is:

"... to securely exploit, along operational lines, scientific methods and knowledge that can be utilized in altering the attitudes, beliefs, thought processes, and behavior patterns of Agent personnel. This will include the application of tested psychiatric and psychological techniques, including the use of hypnosis in conjunction with drugs."

B/3 Analysis of the project objectives indicates that it was considered of primary importance to establish a coordinated program in the Agency on an across-the-board basis to effect maximum utilization of available resources and assets in the subject field. Implementation of this objective has since resulted in the formation and establishment of a Senior Committee and a Working Committee to achieve the necessary direction and coordination of activities envisaged in the basic project plan. In the course of this development the Working Committee has been delegated appropriate authority to carry out the over-all direction of the project. Within [REDACTED] itself, however, it is extremely

[REDACTED]

B/3

important to distinguish the research facility [REDACTED] from the project as a whole. A certain amount of confusion has arisen which derived from using these two terms interchangeably to designate project activities. However, as stated in succeeding portions of this document, [REDACTED] is considered to be one of the components of the project with a definite delimitation of its functions and responsibility as supervised by TSS. Likewise the field component will consist of a team under [REDACTED] control utilizing the usual command channels and is also considered another aspect of the project. It is important to point out that project activity as presently constituted is not designed to duplicate or establish any new facilities of its own, but rather utilize the existent resources and assets of the Agency to carry out its basic mission principally through the coordination and integration of the over-all effort. In extension of this concept the permanent Headquarters organization has been limited to a Secretariat attached to the Working Committee which has executive responsibility for carrying out appropriate directives.

1. WORKING COMMITTEE

1. Organization

G

The Working Committee will consist of one representative from the Office of Security, the Technical Services Staff, the Office of Training, [REDACTED] Ad Hoc representatives (Finance, [REDACTED])

Logistics, OSI, Personnel, and such others as required), and the Case Officer of the Secretariat. A voting member will be the designated representative of [REDACTED] SO, TSS, OTR and Secretariat, and will nominate an alternate to take his place in the conduct of the Working Committee meetings if required. The Secretariat will represent all components of the Agency concerned with [REDACTED] and the Table of Organization described in 3 (b) will be established from slots available to the [REDACTED] and will be responsible for administration to his office.

2. Functions and Authority

- a. Implement policy from the Senior Committee.
- b. Initiate, plan, direct, supervise and coordinate activities of [REDACTED]
- c. Administer and support [REDACTED] through the Secretariat.

3. Responsibilities

- a. Establish appropriate procedures for implementing the directives of the Senior Committee.
- b. Establish a Secretariat consisting of a Case Officer, Administrative Assistant, Research Assistant and a Secretary/Stanographer.
- c. Periodically assess and evaluate the progress of all project activities including audit of financial and administrative records, progress of research activities, and fulfillment of operational requirements.

4.

d. Submit periodic reports and such other records as may be necessary to the Senior Committee.

e. Delegate authority to various components and individuals of the Agency as appropriate, to carry out project activities.

4. Delegation of Authority AND RESPONSIBILITY

a. General

The representatives of the respective components of the Agency concerned with [REDACTED] will:

B/3 (1) Keep the Working Committee apprised of developments in their fields relevant to [REDACTED]

(2) Cooperate in support of the project and make their assets available as required, AND FEASIBLE.

(3) Be responsible for clearing through the Secretariat all contacts and liaison relevant to [REDACTED] prior to establishing such contacts and liaison.

(4) Be responsible for keeping their component apprised of [REDACTED] developments on a need-to-know basis.

B/3 b. Secretariat

(1) Maintain and control appropriate files and records, including a central index.

(2) Establish a control point for all [REDACTED] liaison.

(3) Process necessary administrative requirements such as personnel recruitment, clearances and actions, travel orders and financial statements. Authority will be delegated to the SECRETARIAT (Case Officer) for [REDACTED] to authorize travel, travel advances,

requests for advances, personnel actions, and such other requirements necessary to carry out the mission and provide security.

B/3 (4) Maintain operational and administrative contacts with [REDACTED] and represent the Working Committee on all other project liaison as required.

(5) Call meetings of the Working Committee as required.

B/3 (6) Participate as the Working Committee representative in all pertinent discussions and meetings relating to [REDACTED] activities.

G c. [REDACTED]

(1) Establish a field component in the [REDACTED] utilizing usual command channels.

(2) Provide within their capabilities agent-candidates for participation in the research program under [REDACTED]

B/3 (3) Evaluate all information on prospective recruits obtained from [REDACTED] AND EXERCISE FINAL DETERMINATION OF [REDACTED] with [REDACTED] to their operational exploitation in the [REDACTED] area.

B/3 (4) ~~Maintain close coordination~~ ^{HAVING PERSONNEL IN THE AREA}, through the Secretariat, ^{TO} with the [REDACTED] group ^{APPROPRIATE OPERATIONAL SUPPORT} in the mounting of field demonstrations and the provision of operational support where required.

(5) Provide advice, guidance, and direction on operational requirements and problems where appropriate.

d. Office of Security

(1) The SO representative will make available as required its assets resulting from its ATTACHE responsibilities and [REDACTED]

will discharge such functions normally required of SO.

e. Technical Services Staff

(1) Plan, supervise and monitor research activities

B/3

of [REDACTED]

(2) Arrange for covert procurement of material in support of research activities and the fulfillment of special technical requirements, including requests for pertinent documents.

f. Office of Training

(1) Participate in the planning and monitoring of

B/3

[REDACTED] research involving psychological techniques through contacts with TSS. FIRST

g. Ad Hoc Representation

OSI, Logistics, Finance, and such other components of the Agency as required. Representatives to render the necessary assistance and support.

II. [REDACTED]

B/3

1. Conduct such domestic research activities which are agreed upon, directed and approved by the representative of TSS. For non-research matters [REDACTED] will turn to their Administrative Officer. Operational and administrative guidance will be provided to [REDACTED] through the Secretariat of the Working Committee.

2. Maintain securely appropriate administrative records pertaining to finance, personnel, logistics, maintenance of the

[REDACTED]

containing the basic requirements for such a field component.

3. The field research and operational program for the

B/3 [REDACTED] will be approved by Headquarters.

B/3 4. The field component of [REDACTED] will:

a. Act as a field-data gathering team for [REDACTED]

B/3 b. Continually review existing [REDACTED] assets and operations that can be utilized in support of [REDACTED] activities.

c. Test and develop certain methods and techniques under the direction of Headquarters [REDACTED]

B/3 d. Conduct limited basic research in support of [REDACTED]

[REDACTED] in the [REDACTED]

B/3 e. Plan, implement and mount any field demonstrations and/or exercises in addition to the basic operational program as designated by Headquarters [REDACTED]

f. Provide appropriate support for specific clandestine operations as requested. *of the [REDACTED]* G

B/3 g. Act as an advisory body to the [REDACTED] re [REDACTED] matters.

Concurrence Sheet

G Deputy Director

Date

G Chief,

Date

Chief, T&S Staff

Date

Director of Security

Date

Director of Training

Date

G Chief,

Date