

MEMORANDUM FOR: Board of Review for Shortages and Losses
Via, SR/HF

SUBJECT: Write-off of indebtedness of Everett M. CHORMLEY

1. It is requested that the amount of \$41.67 be written off the account of Everett M. GHORMLEY. Subject was in our employ and incurred the indebtedness ~~inadvertently~~ while on leave for the period 10 through 13 December 1953. His contract ^{did} not provide for leave, but as he was employed by us for a sufficient length of time, ~~under the conditions of his employment he was entitled to take annual leave~~ ~~and the fact that he was on leave at the time he incurred this debt does not~~ to justify the taking of annual leave, we feel that it would be unjust to attempt to collect this debt at this late date.

2. In addition to justification for leave, ~~machinist~~
stated above, the subject has had financial difficulties during
seven
the past ~~six~~ months, having been without employment for this
Contacts/00
period of time. ~~xxx~~ are endeavoring to assist him in finding
~~the~~ employment but have not been successful to date. ~~xxx~~ Naturally,
~~the~~ attempts to collect the \$41.67 would put ~~them~~ in a difficult
position in dealing with the subject. For these reasons and
as an
because the subject was a loyal and conscientious/employee
we are interested in having his debt liquidated.

3. For any further information please contact

room 2607 "J" building, extension
8545.

~~safe copy to: FD/002 agent Bureau
Section~~