

**From:** [redacted]  
**To:** [redacted]  
**Subject:** RE: Publication needed " Profiles in Leadership" for The Director's Seminar in March  
**Date:** Thursday, February 01, 2018 9:21:33 AM  
**Attachments:** image001.jpg  
image002.png  
[redacted] Reorder Guidebook.doc

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Sure! There is a guidebook in the shared drive. I've attached it here. Its super not intuitive.

We have some here in the vault but I'm not sure if there are 25. I will go count and let you know.

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**From:** [redacted]  
**Sent:** Thursday, February 01, 2018 9:15 AM  
**To:** [redacted]  
**Subject:** FW: Publication needed " Profiles in Leadership" for The Director's Seminar in March  
**Importance:** High

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Classification: UNCLASSIFIED//AIUO  
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Can I watch you do a request in the system to have these brought over? That way you're not the only one who has to do these things?

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**From:** [redacted]  
**Sent:** Thursday, February 01, 2018 8:28 AM  
**To:** [redacted]  
**Subject:** Publication needed " Profiles in Leadership" for The Director's Seminar in March  
**Importance:** High

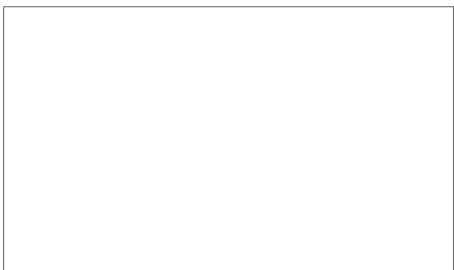
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Good Morning,

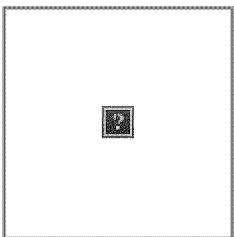
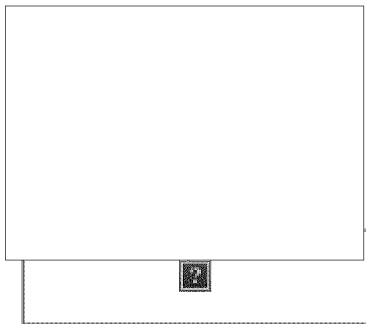
I would like to request 25 copies of "Profiles in Leadership" for the first session of 2018 Director's Seminar in March.

Thanks...and looking forward to your response.



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